

Jerred D. Ruble Family Charitable Foundation

Request for Cash Donation

Today's Date: _____

Organization Information:

Organization Name: _____

Address: _____

City, State, Zip: _____

Web Site if available: _____

Is your organization tax exempt and non-profit? Yes: ____ No ____

If yes, the Federal Tax ID Number of your organization: _____

Approximate number of people served by organization: _____

Contact Person:

Name: _____

Title: _____

Address: _____

City, State, Zip: _____

Phone Number: _____

Email Address: _____

Cash Donation Request:

Applications for cash donations may be submitted between January 1st and December 15th of each year. Late applications will not be accepted. The Foundation will notify the applicants by December 31st of action taken on their donation request. Approved cash donations will be disbursed by December 31st of that same year.

Requested amount: \$ _____

Provide a brief history of organization and whether it is of a perpetual or short-lived nature. Include the dates and length of project/program:

Describe the purpose of the donation, the history of the project or event and an explanation of the intended use:

If this request is for a specific project, provide details regarding the project including the total amount of money the organization is intending to raise, the projected date the fundraising will end and the projected completion date of the project. Feel free to attached specific details in the form of specifications or drawings that will help the Foundation better understand the importance of the project to your organization and/or community:

Have you previously received support from The Foundation? Yes: ____ No ____
If yes, list the year, the amount, and the purpose of each prior grant.

The following required information must be submitted with this form:

1. Copy of the Articles of Incorporation, Trust Agreement or other governing instrument of the Applicant, or a satisfactory explanation regarding why such copy is not available or cannot be furnished.
2. Copy of the Bylaws of the Applicant or a satisfactory explanation regarding why such copy is not available or cannot be furnished.
3. List of the Board members and officers of the Applicant, including addresses.
4. Most recent annual financial statements of the Applicant, including a statement of assets and liabilities as well as a statement of revenue and expenditures.
5. Most recent interim financial statements of the Applicant.
6. A copy of IRS 501(c)(3) determination letter or other proof the Applicant is tax exempt.
7. For donation requests to fund a construction project, include contractor estimates and blueprints or drawings.

Submit completed application and required documents to either:

**Jerred D Ruble Family Charitable Foundation
PO Box 1
Newport, MN 55055**

Or

**Email to:
boardofdirectors@jdrfcf.org**